

KENT WOODLANDS PROPERTY OWNERS ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
THURSDAY, March 22, 2018

Present: Freeman, Barr, Becker, Gray, Willard
Staff: Jeanne Williams, Administrator
A quorum of directors was present at the meeting.

Call to Order: The meeting was called to order at 6:00pm by President Freeman

Approval of February 22 Minutes – M/S/A to approve the Minutes of the February 22, 2018 Board Meeting.

Public Comment: Skip Kniesche, KWPOA's Representative on FireSafeMarin, requested that KWPOA make a donation to FireSafeMarin to fund fire suppression work near Kent Woodlands, which would be a benefit to all residents. He also encouraged Kent Woodlands to become a "FireWise Community." Funding for clearing fire hazards is limited. FireSafeMarin is applying for PG&E grants to help clear open space of fire hazards.

Architecture Committee Report and Ratifications – M/S/A to approve 4 projects for ratification.

Fire Safety Committee Report and Related Votes – President Freeman reported on her meeting with Kentfield Fire Chief Pomi in which they discussed numerous topics including FireSafeMarin, becoming a FireWise Community, the upcoming inspections of every property in Kent Woodlands for fire hazards, and the requirement that property owners clear fire hazards within 100 feet of their homes.

President Freeman sought clarification of the property clearing requirement. Directors Willard and Barr pointed out that Section 4291 of the Public Resources Code states that property owners are required to clear 100 feet or to the property line unless special circumstances apply.

President Freeman reported that Counsel has informed her that the Board has the authority to make a donation of KWPOA funds provided that there are funds available, that it benefits the membership, and that it is voted on and approved by the Board.

M/S/A to donate \$5,000 on a one-time basis to FireSafeMarin.

LPR Report and Related Votes – President Freeman reported that the County approved our Encroachment Permit application. Jeanne Williams, Administrator, will begin coordinating installation.

Neighborhood Gathering with Food Trucks – President Freeman reported that a member proposed a neighborhood gathering for this Spring or Summer, in which Woodland Road would be closed to thru traffic, with food trucks brought in for an all-neighborhood party. Given the concerns that are voiced every year about the road closure for the Halloween Parade, the Board declined to pursue the idea.

Officers' Reports

President's Report – President Freeman reported that sewer lateral work continues on certain roads. It is inconvenient but necessary.

Treasurer's Report – Treasurer Gray stated that he is looking forward to the implementation of the new Architecture Committee Accounting System, which is nearly completed.

County Update – Secretary Becker reported that President Freeman will attend the upcoming Community Advisory Council Meeting for the Sir Francis Drake Rehabilitation Project in her place, as representative of Kent Woodlands. In discussion, she was asked to get a construction schedule for the project.

Administrator report –

- Encroachment Permit has been approved by the County, so trenching and installation of the LPRs can finally proceed. An issue has come up with AT&T regarding the unlimited data plan which was spec'd and budgeted for. Jeanne will work with the LPR vendor to find solutions.

Next Regular Meeting will be on April 26, 2018.

Meeting Adjourned 7:25PM

I, the undersigned Secretary of the KWPOA, certify the foregoing to be true and correct.

Ann Becker, Secretary, KWPOA Board of Directors