

**KENT WOODLANDS PROPERTY OWNERS ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
THURSDAY, February 22, 2018**

Present: Barr, Becker, Leh, Willard, Freeman, Goldsmith, Grey

A quorum of directors was present at the meeting.

Call to Order: The meeting was called to order at 6:00pm by President Freeman

Public Comment: None

January Minutes: M/S/A to approve January 25, 2018 minutes

Architectural Committee Report and Ratifications

- No projects presented to the board to ratify

Fire Safety Report and Related Votes

- Non-members can't serve on KWPOA committees as that violates our liability insurance.
- M/S/A to void prior appointment of non-members Brooke and Jurg Spoerry to KWPOA Fire Safety Committee
- Fire Safe Marin seeking money. This needs further research.
- Fire Safety Committee will advise whether Kent Woodlands should pursue becoming a Fire Wise community
- PG&E grants – Director Freeman & Fire Committee member Skip Kniesche will follow up with Todd Lando, fire consultant to the County – to seek PG&E grants to clear vegetation to reduce fire risk.

License Plate Reader update and Related Votes

- Encroachment permit from the county should issue within 2 weeks. That is the last bureaucratic hurdle.
- Trenching, pole install, and camera on pole will follow expeditiously.
- KWPOA will bill CSA-17A for administrator time related to LPR project.

KWPOA Parking Lot Enforcement

- Director Leh to explore with Supervisor Katie Rice and County Sheriff Department what it would take to have our Sheriff enforce parking restrictions in KWPOA's private parking lot.

Officers' Report

- President - Recap of recent burglaries
- Treasurer – fund flows in the latest month were in line with usual trends
- No other reports

County Report

- SFD Rehab project – Director Becker reported on SFD Rehab open house Jan 30. Public invited to prioritize projects within budget.

Administrator's Report:

- Assessments: 41 members have not yet paid 2018 assessments. Late notices are ready to send.
- Parking stickers sent to those who requested them.
- All info required by accountant has been sent to him. These are for our financial reviews and 2017 taxes.
- New storage space rented – moving archived material into it. Allows office to be reorganized.
- Next newsletter deadline and content
- Administrator to meet with member Aubrey Leh to review new Excel system for the new Architectural Committee billing system being developed by Leh.

Next Regular Board Meeting: March 22, 2018

Meeting adjourned 7:07 pm

I, the undersigned secretary of the KWPOA, certify the foregoing to be true and correct.

Mimi Willard, Secretary pro tem, KWPOA Board of Directors