



## Fire Safety Special: Four Things Every Homeowner Needs to Do Before Fire Season

*Each of us has responsibility for protecting our homes from the devastation of a wild fire. We have a great local fire department and a dedicated Fire Safety Committee – but most of the prevention and preparation work must be done by you.*

There are 4 things every homeowner needs to do before this summer, according to Kentfield Fire Chief Mark Pomi, who spoke at our Annual Meeting in January:



### **1. Clear 100 feet of defensible space around your home.**

Residents of Kent Woodlands are now required by law to clear 100 feet of defensible space around their homes. The Fire Department will inspect every property this spring, from the road, or if invited, from the property. They'll write citations for those who do not comply, give you time to remove the hazards, then schedule a second visit to make sure changes were made. **For more information on clearing your property of fire hazards, go to [READYFORWILDFIRE.org](http://READYFORWILDFIRE.org)**

### **2. Harden your home against wildfire.**

Flying embers can destroy a home up to a mile ahead of a wildfire or from a structural fire next door. There are many things you can do now to "harden" your home so that embers are less likely to find a resting place and light it on fire. **For more information, go to [READYFORWILDFIRE.org/hardening](http://READYFORWILDFIRE.org/hardening)**

### **3. Plan for evacuation.**

Figure out two or more routes from your house down to College Ave. as well as a meeting place to rendezvous in safety, and tell everyone in your household. Keep a kit of important documents to grab on the way out. If you have elderly or handicapped neighbors, plan to check on them and help them to safety.

### **4. Sign up for AlertMarin emergency notifications.**

If evacuation of your house is necessary, AlertMarin will notify you – *but only if you've signed up for the alerts.* These alerts are targeted to specific addresses, so you won't get irrelevant alerts. For example, an alert might go to the 300 block of Evergreen telling them to evacuate, directing them to get downhill via Crown and Idlewood. **Register today at <https://alertmarin.org>**

In future newsletters, we'll go into more detail about each of these items and more.

— KWPOA Fire Safety Committee

# License Plate Reader Camera Update

KWPOA has been working diligently on the installation of the LPR cameras at the entrance to Kent Woodlands. We can't predict the exact date when the license plate readers will be operational, but we can give you this status report on the tasks required to complete the project:

- ✓ Ballot measure passed
- ✓ County makes funds available
- ✓ Power Agreement signed
- ✓ Engineering study completed
- ✓ Camera equipment purchased
- ✓ Permit Application submitted to County
- \_\_\_ Permit Application approved by County
- \_\_\_ Trenching for power & pole installation
- \_\_\_ Installation of camera equipment
- \_\_\_ Cameras turn on

**We will keep you posted as this project nears completion!**

# Sheriff's Report

The following is a recap of Sheriff activity in Kent Woodlands during the month of January 2018:

Alarm Activations	9 Activations
Vacation Homes	14 Homes
Vacation Checks Completed	75 Checks
Extra-patrol Request completed	57 Checks
Welfare Checks	1 Incident
Citizen Assist	7 Incidents
Civil Advice	2 Incidents
AOA Fire	10 Incidents
Assist Outside Agency	2 Incidents
Noise Complaints	2 Complaints
Warrant Arrest	0 Arrest
Thefts	0 Incidents
Vandalism	0 Incidents
Traffic Stops	8+ Stops
Parking Complaints	3 Complaints
Suspicious Vehicles/Persons	4 Incidents
Traffic Accidents	0 Accidents

— Deputy Scott Anderson

# Spring Coffee Chats with Supervisor Katie Rice

Supervisor Katie Rice has announced dates for several "Coffee Chats" at locations in San Anselmo, San Rafael, Fairfax, Kentfield/Greenbrae and Larkspur on **Saturday mornings from 10-11:30am**.

**April 14, Imagination Park (541 San Anselmo Ave, San Anselmo)**

**April 28, Gerstle Park lower picnic area (281 San Rafael Ave, San Rafael)**

**May 12, Good Earth porch (720 Center Blvd, Fairfax)**

**June 2, Bon Air Center outside Victoria's (292 Bon Air Center, Greenbrae)**

**June 16, Emporio Rulli (464 Magnolia, Larkspur)**

If you cannot attend these dates, but you'd still like to talk or meet one-on-one about a specific issue, please contact Katie at [krice@marincounty.org](mailto:krice@marincounty.org) or call (415) 473-7825.



## **Architectural Applications: March 2018**

**Please note:** This newsletter is your **official notice** from the KWPOA regarding property improvements submitted for approval by the Architectural Committee. Please review this section very carefully as some planned development may affect you. Note that Architectural Committee actions are not final until ratified by the Board of Directors.

### ***THIS MONTH'S ARCHITECTURAL REVIEW MEETING: March 13, 2018***

<b>Property Address</b>	<b>Applicant</b>	<b>Category/Project Description</b>
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#### **New Applications for March**

160 Upland	Pollock	C2: Minor Addition
1 Spring	Gossett	C2: Minor Addition

#### **Applications Approved in February**

15 Spring	Fellows	C7: Changes to Approved Plans
70 Rancheria	Rockefeller	C4: Significant Changes in Appearance

#### **Applications Continued in February - next meeting to be decided**

375 Crown	Smock	C5: Preliminary Review
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#### **Open Enforcements**

67 Ridgecrest  
651 Goodhill

#### **Exempt and Administratively Approved Applications**

36 N Ridgewood	Goshay	Tree Removal
45 Evergreen	Matsik	House Paint
101 Idlewood	Schafer	Tree Removal

**ARCHITECTURAL COMMITTEE:** Jim Schafer (Chair), Anne Barr, Trina Lavigna, Tom Nicholson, Bill Riley

**AC COORDINATOR:** Michael Barber

**MEETINGS:** Held at the KWPOA office at 1010 Sir Francis Drake Blvd., #200, Kentfield, CA on **the 2<sup>nd</sup> and/or 4<sup>th</sup> Tuesdays of each month from 5:30 to 7:30 p.m.** To be noticed in the newsletter and placed on the agenda, **COMPLETE** applications must be received by the 21<sup>st</sup> of the preceding month (or the Friday prior if the 21<sup>st</sup> falls on a weekend or holiday). All calls concerning Architectural Committee matters should be directed to Michael Barber at the KWPOA office at 415-721-7429 or [mbarber@kwpoa.com](mailto:mbarber@kwpoa.com). Materials and applications may be mailed to P.O. Box 404, Kentfield 94914, or delivered to the office by appointment only.



Kent Woodlands Property Owners Association  
PO Box 404  
Kentfield, CA 94914

## *Regular Board Meeting*

**Date:** Thursday, March 22, 2018 - 6:00PM  
**Location:** 1010 Sir Francis Drake Blvd. #200

- Call to Order
- Public Comment
- Approval of February 22 Meeting Minutes
- AC Report and Ratifications
- Fire Safety Report and Related Votes
- LPR Update and Related Votes
- KWPOA Parking Lot Enforcement
- Officer Reports
- County Update
- Administrator's Report
- Next Regular Board Meeting Agenda (Apr. 26, 2018)
- Adjourn and Reconvene in Executive Session

### **Executive Session Agenda:**

- Call to Order
- Approval of February 22 Minutes
- Litigation Report
- Personnel
- Adjournment

*(This is a preliminary agenda. Final agenda posted at our office 96 hours prior to meeting.)*

## *KWPOA Contact Information*

**Mailing address:** PO Box 404, Kentfield 94914  
**Office address:** 1010 Sir Francis Drake Blvd. #200  
Kentfield, CA 94904  
**Phone:** 415-721-7429  
**Fax:** 415-532-1487  
**Web Site:** [www.kwpoa.com](http://www.kwpoa.com)  
**Email:** [info@kwpoa.com](mailto:info@kwpoa.com)

## *Board Members and Staff*

Bitsa Freeman, President	<a href="mailto:bfreeman@kwpoa.com">bfreeman@kwpoa.com</a>
Kathy Goldsmith, Vice President	<a href="mailto:kgoldsmith@kwpoa.com">kgoldsmith@kwpoa.com</a>
Ann Becker, Secretary	<a href="mailto:abecker@kwpoa.com">abecker@kwpoa.com</a>
Steve Gray, Treasurer	<a href="mailto:sgray@kwpoa.com">sgray@kwpoa.com</a>
Anne Barr, Director/Arch. Comm.	<a href="mailto:abarr@kwpoa.com">abarr@kwpoa.com</a>
Jeff Leh, Director	<a href="mailto:jleh@kwpoa.com">jleh@kwpoa.com</a>
Mimi Willard, Director	<a href="mailto:mwillard@kwpoa.com">mwillard@kwpoa.com</a>
Jeanne Williams, Administrator	<a href="mailto:jwilliams@kwpoa.com">jwilliams@kwpoa.com</a>
Michael Barber, AC Coordinator	<a href="mailto:mbarber@kwpoa.com">mbarber@kwpoa.com</a>

**KENT WOODLANDS PROPERTY OWNERS ASSOCIATION**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
**THURSDAY, January 25, 2018**

Present: Barr, Becker, Leh, Willard

Excused: Freeman, Goldsmith, Grey

A quorum of directors was present at the meeting.

**Call to Order:** The meeting was called to order at 6:37pm by President pro tem Becker

**Public Comment:** None

**December Minutes:** M/S/A to approve

**Architectural Committee Report and Ratifications**

- M/S/A to ratify approval of four projects.
- Progress report on new spreadsheet being developed by Aubrey Leh for the tracking and billing of charges for architectural projects.

**Annual Meeting Recap**

- Highlights of the Annual Meeting include:
- LPR Report - Waiting for County approval of Application for Encroachment Permit
- Architecture Committee Report - Advice on how to get rapid approval of projects
- Sheriff's Deputy Scott Anderson (who shares Kent Woodlands patrol duty) - Advice on protecting your home from break-in's
- Kentfield Fire Chief Mark Pomi - Advice on protecting your home from fire.

**Appoint 2018 Officers and Committee Members**

M/S/A to appoint the following:

- Board officers: President Freeman, VP Goldsmith, Treasurer Gray, Secretary Becker
- AC rep Barr.
- AC Chair Jim Schafer
- AC members Bill Riley and Trina Lavigna, Tom Nicholson
- VRAC – Dave Schreck

**Officer Reports**

- No reports from any officers

- Fire Safety Committee – Committee Chair Becker reported on Jan 23 committee meeting. FSC plans to alert membership to prevention needs.
- Director Leh suggests Newsletter write-up re goal to make Kent Woodlands a Fire Wise Community.
- Fire evacuation subcommittee needs more members.

### **County Report**

- SFD Rehab project – open house Jan 30. Public invited to prioritize projects within budget.

### **LPR Report and Related Votes**

- Administrator reports final plan has been received. Will submit permit application to County next week.

### **KWPOA Parking Lot**

- This agenda item tabled to Feb meeting

### **Administrator's Report:**

- 2017 assessments all paid except one (which is already subject to a lien)
- Parking stickers going out soon.
- Newsletter deadline and content
- Website – administrator proposes new website with additional functions. Add to agenda for Feb meeting.
- Administrator has many projects upcoming, with extra hours
- Administrator's vacation schedule.
- A Welcome packet (community guide) is being updated.

**Next Regular Board Meeting:** February 22, 2018

**Meeting adjourned 7:31 pm**

I, the undersigned secretary of the KWPOA, certify the foregoing to be true and correct.

Mimi Willard, Secretary pro tem, KWPOA Board of Directors